Minutes of the meeting of the Special Committee - Appointment of Assistant Director for Communications held on 9 January 2024

Attendance	
Charlotte Atkins	Alan White (Chairman)
Philip Atkins, OBE	Philip White
Phil Hewitt	

Part One

Minutes of the Meeting held on 21 December 2023 5.

RESOLVED – That the minutes of the meeting held on 21 December 2023 be confirmed and signed by the Chairman.

Declarations of Interest 6.

There were no declarations of interest on this occasion.

7. **Exclusion of the Public**

RESOLVED - That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 indicated.

PART TWO

8. Exempt Minutes of the Meeting held on 21 December 2023 (Exemption paragraph 1)

RESOLVED – That the exempt minutes of the meeting held on 21 December 2023 be confirmed and signed by the Chairman.

9. **Appointment of Assistant Director for Communications - Interviews** (Exemption paragraph 1)

The Special Committee interviewed the short-listed candidates for the post of Assistant Director for Communications and:

RESOLVED – That Sarah James be appointed to the post of Assistant Director for Communications.

Chairman